

How to Submit an Accident Claim

[Group Name]
[Group Number]



Although accidents can be unexpected and come without warning, you don't have to let an injury catch you off guard.

Items Needed to Submit a Claim

In the unfortunate event that an accident occurs, you must complete and submit the items below. Complete instructions are available on the Accident claim form.

- 1. Accident claim form:** Complete as instructed on the form
- 2. Supporting Documentation,** including but not limited to:
 - Detailed medical documentation supporting accident details
 - Accident Report – if applicable (ex.: police report)
 - Surgical Operative Report, if accident involved surgery
 - Follow Up Visit – receipts for follow up visits or physical therapy with dates
 - Chart Note to include admission and discharge paperwork, if there was a hospital stay

Your claim submission will be reviewed by a claims analyst. Be advised that further documentation might be necessary in the future to complete the claim process. If additional information is needed, a claims analyst will reach out to you.

How to Find the Accident Claim Form

To access the form, go to **MutualofOmaha.com/support/forms**. You may also contact your Human Resources department.

Submitting the Claim Form

You can submit an Accident claim by mail, email or fax. Simply download the form, print, complete and sign.

United of Omaha Life Insurance Company

Group Accident Claims

3300 Mutual of Omaha Plaza | Omaha, NE 68175-0001

-OR-

Fax: (402) 997-1835

Email: submitgrpacc@mutualofomaha.com

We are here for you

If you have questions regarding your claim, please contact our dedicated toll-free number:

(800) 775-8805

(Monday – Friday, 7:30 a.m. – 5 p.m. CST)



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